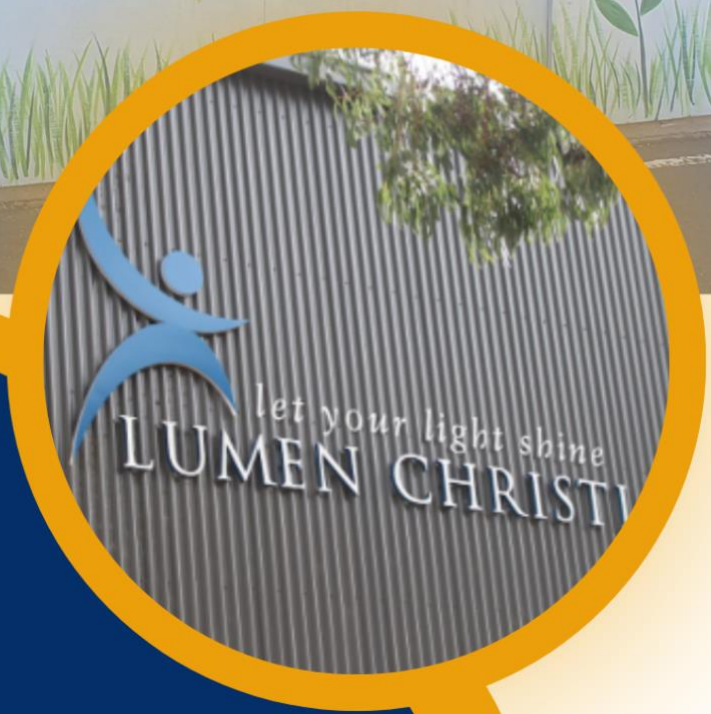
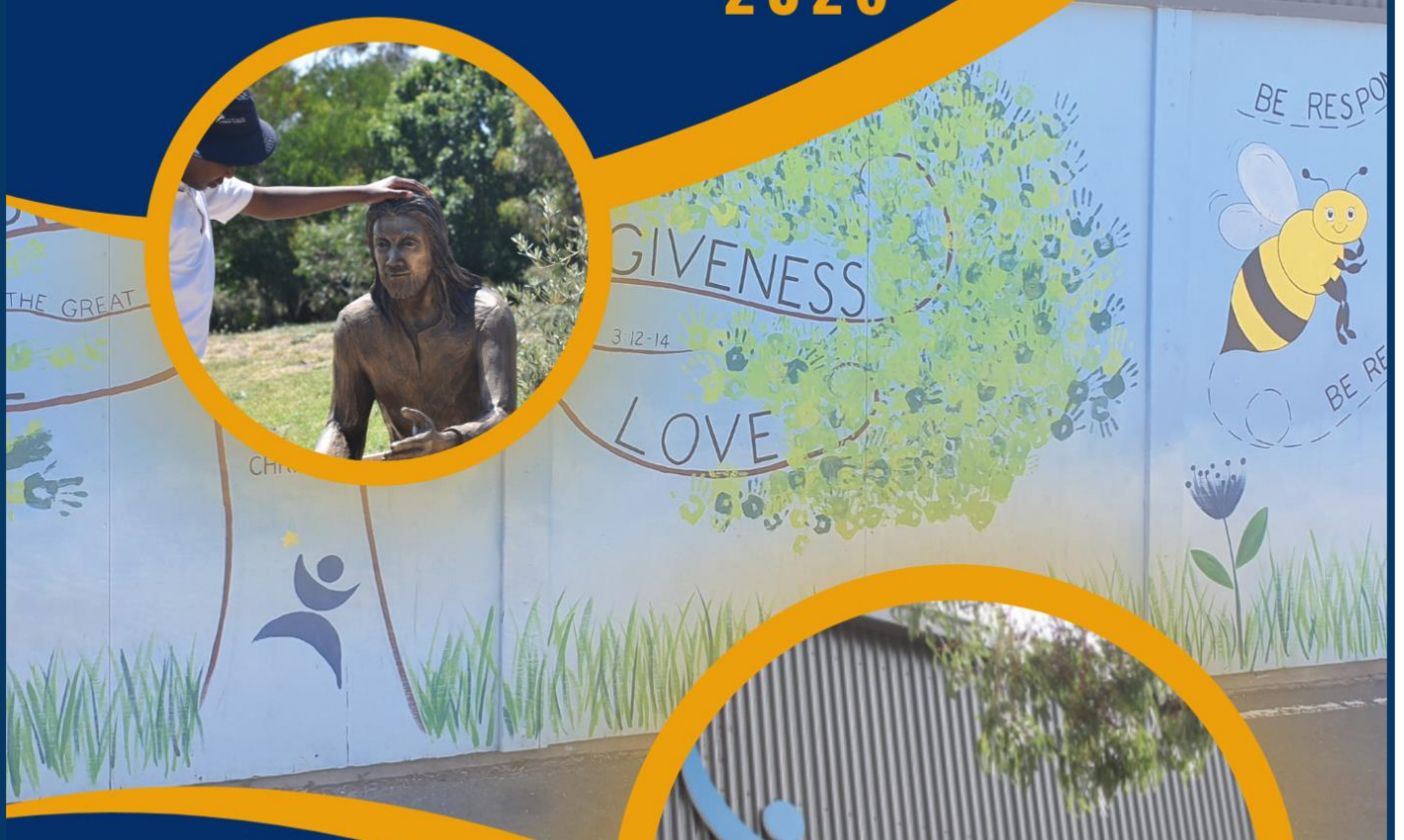


LUMEN CHRISTI CATHOLIC PRIMARY SCHOOL

FAMILY INFORMATION
2026



Melbourne Archdiocese
Catholic Schools

let your light shine
LUMEN CHRISTI

Lumen Christi Catholic Primary School

Family Information 2026

WELCOME

Dear Families,

We warmly welcome you and your child to Lumen Christi Catholic Primary School.

Founded in 2000, Lumen Christi serves the families of the Holy Trinity Parish and the broader Point Cook community. We are proud to build upon the strong foundations established by those who came before us, fostering a positive, nurturing environment for teaching and learning.

At Lumen Christi, we believe that educating your child is a collaborative partnership among the school, the parish, staff, families, and the community. Together, we strive to provide a high-quality Catholic education that reflects our shared values.

Our dedicated staff are committed to achieving educational excellence through teaching practices that meet the diverse needs of our students and prepare them for the world they will navigate.

We work closely with the Melbourne Archdiocese Catholic Schools (MACS), ensuring our policies align with a framework that promotes inclusivity and embodies the teachings of Jesus Christ.

Once again, we welcome you and your family to Lumen Christi, and we look forward to partnering with you in your child's education.

Yours sincerely,

Karen Bergin



Principal

LUMEN CHRISTI VISION AND MISSION

*To be guided by faith,
uplifted with hope and inspired to shine.*

I am the Light of the World John 8:12

**Called to
LEARN**

- We empower inquisitive minds
- We nurture curiosity
- We strive for excellence
- We embrace challenges
- We are lifelong learners

**Called to
BELONG**

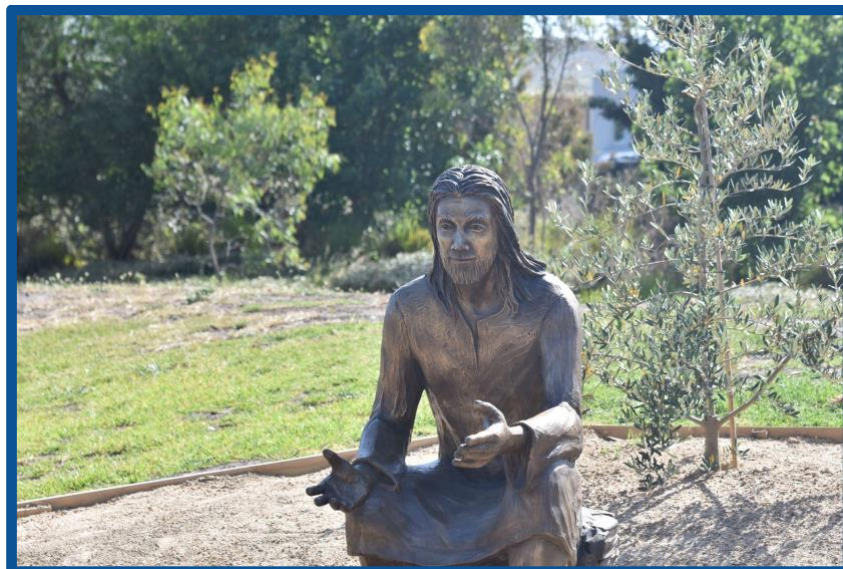
- We show gratitude for our community
- We foster an inclusive environment
- We are valued, known and heard
- We treat everyone with dignity
- We are welcoming

**Called to
HOPE**

- We seek the common good
- We rise by lifting others
- We face each day with courage and optimism
- We are grounded by faith
- We are pilgrims of hope



let your light shine
LUMEN CHRISTI
CATHOLIC PRIMARY SCHOOL



SCHOOL DIRECTORY

Parish Priest: Fr. Binh Le
Assistant Priest: Fr. Trac Nguyen
Principal: Karen Bergin
Deputy Principals: Peta Lynch & Clare Watt
Financial Administration Officer: Cora Bernales
Front Office: Karen Wyer

School Address: 260-278 Point Cook Road, POINT COOK
Telephone: 9395 2555
E-mail: office@lcpointcook.catholic.edu.au
Website: www.lcpointcook.catholic.edu.au
Audiri – School Communication App

Office Hours: 8:30am – 4:00pm (Monday to Friday)

**Ms Karen Bergin
Principal**



**Mrs Peta Lynch
Deputy Principal**



**Mrs Clare Watt
Deputy Principal**



**Mrs Cora Bernales
Bursar**



**Mrs Karen Wyer
Admin/Enrolments**



Parish Priests



Fr Binh Le

Fr Trac Nguyen

THE FIRST DAY OF SCHOOL

On the first day, you'll have the chance to walk your child to the classroom, capture a few special photos, and then say your goodbyes. Even if your child is excited to start the day with friends, the moment of separation can sometimes bring tears and clinging.

If your child becomes upset, offer a comforting hug, a kiss, and reassurance that you'll be back after school, then say a quick goodbye and leave.

Rest assured, the teacher is experienced in supporting children who find it difficult to part from Mum or Dad. In most cases, children settle down quickly once their parents are out of sight.

Feel free to contact the school office at any time to check how your child is adjusting

SCHOOL HOURS

Monday to Friday 8:45am to 3:15pm

8:30 am Gates open.
8:45 am Music begins and children make their way promptly to classrooms
8.50 am Roll is marked, class prayer
8.55 am Whole School Meditation
9:00 am Children and teachers begin lessons
11:00 am Lunch Play
11:30am Children eat lunch inside (15 min)
1:45 pm Afternoon Play
3:15pm Dismissal

It is important your child attends school daily to ensure that they are participating in every learning opportunity.

Late Arrivals must report to the office before going to class. Gates are locked at 8.45am. After this time your child is considered late for school and will have to move to their classroom independently.

If you are going to be late collecting your child at the end of the day, please contact the school.

COLLECTION OF CHILDREN

If you find it necessary to collect your child during school hours, you must first notify the Administration staff before the child is taken out of the schoolyard. Please complete the "Early Pick Up" form on the Audiri App. We have three times to choose from, 10.50am (just before first break), 1.40pm (just before second break) and 2.20pm (just after second break). We have these times to avoid disrupting the class at

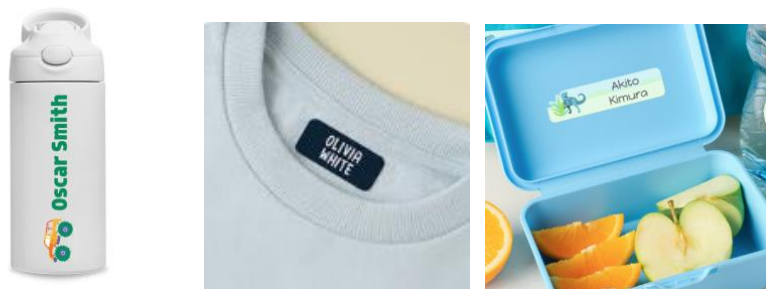
all different times during the day. Please come to the Admin Office and they will call for your child to come to the office for collection. If a friend or relative is collecting your child, ensure you confirm this in the notes section of the Early Pick Up form.

FAMILY CONTACT DETAILS

It is very important that your contact details are always up to date and correct. Please notify the office in writing of any changes which may include address, email or mobile numbers.

LABEL EVERYTHING

Please label all of your child's belongings. This includes lunch boxes, drink bottles, hats, coats, sports uniforms – everything your child brings to school.



What your child needs to bring to school next year:

- A school bag with a clear name label
- A lunch box (Nude Food – no wrappers, please!) and drink bottle (water only)
- A box of tissues
- All clothing and items clearly labelled so your child can easily recognise their own things
- An art smock
- A library bag

We're excited to see your child come prepared for a fun and successful year ahead!

Please remember that items which are not labelled are quite often not found.

HEALTHY BRAIN FOOD & LUNCHES

Children learn well when they eat well. We discourage take-away food being brought to school. A healthy lunch prepared at home is more beneficial to your child. All children are to have a named water bottle and a fruit snack with them in class.



BEFORE AND AFTER SCHOOL CARE

Lumen Christi offers Before School Care from 6.45 am to 8:30 am, and After School Care from 3:15pm to 6:15pm.

Our program is currently run by Camp Australia. To enrol or for more details, call Camp Australia on 1300 105 343 or visit www.campastralia.com.au.

UNIFORM GUIDELINES

At Lumen Christi Catholic Primary School, we encourage all children to wear their uniform with pride, keeping it neat as a reflection of our school values.

Additional Guidelines:

- Jewellery: Rings and earrings are discouraged during school hours, though plain studs or sleepers are permitted. Please note that the school is not responsible for any lost jewellery.
- Make-up and nail polish should not be worn during school hours.
- Extreme hairstyles should be avoided.
- Watches are allowed (Smart watches only with permission and must be handed in).
- Hair accessories should be in navy, white, or yellow.
- All clothing and personal items **must** be clearly labelled with your child's name.

If your child is not in the correct uniform, you will receive a note specifying the item that does not align with school policy. We kindly ask that this be corrected promptly.

Generally, we recommend wearing the Summer uniform in Terms 1 and 4, and the Winter uniform in Terms 2 and 3. As a Sun smart school, hats must be worn in Terms 1 and 4. No hat, no play will apply.

Please note that all students are required to use the official Lumen Christi school bag.

Where to Purchase

DCS Uniforms: Unit 13/34-42 Aberdeen Road, Altona (9398 2222)

Appointment bookings can be made on their website <https://www.dcsuniforms.com.au/>

Summer Uniform

- Navy, white, green, & yellow check dress *or* navy school shorts
- White polo shirt with navy & yellow trim on the collar
- Navy windcheater or bomber jacket
- White/Navy ankle or knee-high socks
- Black school shoes
- School hat (bucket style with logo)

Summer Sports Uniform

- Navy skort *or* navy shorts
- White short-sleeved school polo shirt *or* optional sports polo in team colour
- White/Navy socks
- Track shoes (white or navy recommended)
- School hat (bucket style with logo)

Winter Uniform

- Navy tartan pleated kilt with bib *or* long navy school trousers
- White long-sleeved school polo shirt
- Navy windcheater or bomber jacket
- White knee-high socks *or* navy tights *or* navy socks
- Black school shoes

Winter Sports Uniform

- Navy skort *or* navy track pants
- White long-sleeved school polo shirt *or* optional sports polo in team colour
- Navy crew-neck windcheater
- White/Navy socks
- Track shoes (white or navy recommended)





SCHOOL FEES AND LEVIES

Fees are determined by MACS and the School Principal and School Accountant. They are reviewed annually. We ask for prompt payment of school fees.

School Fee per Family

Tuition Fee	Capital Building Fee	Total Fee
\$1,990	\$400	\$2,390

School Levy per Student

Year Level	Curriculum Levy	Outdoor Education/Camp Levy	Excursion Levy	Total Levy
Prep	\$570	\$50	\$150	\$770
Year 1	\$570	\$80	\$150	\$800
Year 2	\$570	\$80	\$150	\$800
Year 3	\$610	\$100	\$150	\$860
Year 4	\$610	(2 Days/1 night) \$375	\$150	\$1,135
Year 5	\$610	(2 Days/1 night) \$375	\$150	\$1,135
Year 6	\$685	(2 Days/1 night) \$375	\$150	\$1,210

Payment Option

Fees and Levies must be finalised by **September 7th 2026**.

Payment Frequency	Start Date	End Date
Annual	Due by 07/03/2026	
27 Weeks	07/03/2026	05/09/2026
14 Fortnights	07/03/2026	05/09/2026
7 Months	07/03/2026	07/09/2026
3 Quarters	07/03/2026	07/09/2026

We accept Cash, EFTPOS, BPAY, Bank Transfer, Centrepay and Direct Debit Bank/Card (preferred method).

Account Name: Lumen Christi Catholic Primary School BSB: 083 347 Account No: 476000890

Enrolment Fee Enrolment fee is \$250 per Family. Payable upon enrolment/re enrolment in 2025 before the 2026 School Year starts. This amount is then deducted from your 2026 Fees.

Excursions Fund (CSEF) The Victorian Government's CSEF initiative ensures all students can participate in school trips and sporting activities. It provides access to enriching experiences like camps, excursions and sports, which are vital for learning and personal development.

Eligibility Families with a valid means-tested concession card or who are temporary foster parents can apply. To be eligible, parents or guardians must meet the following criteria:

- Hold a valid Veterans Affairs Gold Card, Health Care Card (HCC), or Pensioner Concession Card (PCC) on the first day of Term 2 or Term 3, or
- Be a temporary foster parent.

Parents receiving a Carer Allowance or non-income tested benefits are not eligible unless they meet one of the above conditions. Special consideration may apply.

From 1 January 2026, families eligible for CSEF will see an increase in support to \$400 for primary school children, up from \$154. Applications for 2026 CSEF support will open from 27 January 2026.

If your circumstances have changed in 2026, please submit the CSEF Form to the school before the end of Term 2 2026.

If you are eligible, the fund received will be applied to your School Levies. As a concession holder, if you cannot meet the fee and levy payment requirements, please arrange a meeting with me to discuss your circumstances.

Non-payment and Overdue Fees and Levies Parents/guardians/carers are responsible for the payment of all fees, levies and charges associated with the student's enrolment and attendance at the school, as contained in the school's Fees, Levies and Charges Schedule. The fees must be paid for a child to enrol and to continue enrolment at the school. The school has discretion over whether to allow a student to participate in optional or extracurricular school events, such as paid school excursions or extracurricular activities, while fees remain due and payable.

2027 Tiered Family Fees Looking ahead, we also want to let you know that from 2027 we will be moving to a fairer fee model already in use in other Catholic school systems.

The change to a tiered family fee in which the total a family pays will be adjusted according to how many children they have enrolled at the school is fairer for all families and ensures our school remains on a strong and sustainable footing.

This model is designed to balance being fair and sustainable for our school without placing an undue burden on families.

We are committed to keeping you informed and supported through any future changes and will be in touch with more information about this change in future.

AUDIRI APP

Download this invaluable App on your Smartphone, iPad or Tablet completely free via the App store or Google Play. Once installed, the School Admin team will approve your request and you will be able to access important dates as well as the newsletter. Please ensure you add your child's class group every year so you will receive information relevant to your year level.

BIRTHDAYS

We love celebrating children's birthdays! Families are welcome to provide icy poles as a birthday treat for the class to enjoy together which can be purchased from the canteen via CDFpay App. This can be done Monday's, Wednesday's or Friday's, icy poles must be pre-ordered.

BED TIME

Research shows that five-year-old children need around 12 hours of sleep each night. This means that if your child wakes up at 7:30 am, they should be in bed and asleep by 7:30 pm. To support their learning and development, we strongly encourage you to establish and maintain a consistent 12-hour sleep routine for your child.

BUDDY PROGRAM

To support our younger students in their transition to primary school, we have a 'Buddy' system in place. This system offers several benefits:

- Prep children feel more welcomed and secure at school
- They can recognise a familiar face among older students
- Senior students develop leadership, maturity, and communication skills
- It fosters the Christian values of our school community
- Positive role models are created for younger students

In this program, each Year 5 student is paired with a Prep child, offering guidance and support throughout the year in a variety of ways.

SUNSMART POLICY

The school's SunSmarth Policy aims to protect students, staff members, contractors and volunteers, as far as reasonably practicable, from the dangers associated with exposure to UV Radiation. Hats must be worn in Term One & Four, 'No Hat, No Play!'

SCHOOL ASSEMBLIES

Every alternate Monday (even weeks) we will hold a whole school assembly to come together as a community, share our learning and acknowledge children who have received an award in their classroom. Please note that every child will receive at least one award a year.

ABSENTEES

If your child is unwell, please keep them at home. Should they contract an infectious disease, notify the school immediately and seek advice on exclusion requirements.

For any absences, whether due to illness or other reasons, please inform us by filling out the 'Absentee/Late Arrival' form on the Audiri App before 9am on the day of absence.

If your child becomes ill at school, we will notify you to discuss the appropriate course of action. If we are unable to reach you, we will contact your nominated emergency contacts to arrange for your child's pickup.

SCHOOL NEWSLETTER

Every second Monday (odd weeks) the newsletter will go out via Audiri.

LIBRARY

Each class has a weekly library session. Please ensure your child brings a labelled library bag. Children will return and borrow a new book each week. We encourage you to read with your child daily to foster their love for reading.

SPECIALIST PROGRAMS

We offer a specialist program that consists of Physical Education, Music, Japanese, Drama and Digital Technologies. This is offered once a week and student will wear their sport uniform on that day

MEDICATION

At Lumen Christi Catholic Primary School, the health and safety of our students is our priority. As mandated by Melbourne Archdiocese Catholic Schools, we must have in place plans and procedures to manage our students' health care needs, including situations where we are administering medication during school hours. These plans may be collected from the office.

If your child/ren have been diagnosed with a health care need, complex need or medical condition **and** where **medication may be required to be administered at school**, the appropriate Medical Management Plans will need to be completed. For conditions such as Asthma, Allergies, Hay Fever and Anaphylaxis, an **ASCIA Condition Specific Action Plan** will need to be completed, signed and stamped by your doctor and returned to the school with the appropriate medication. For all other Medical Conditions that require medication to be administered at school, a **Medical Management Plan** and **Medical Authority Form** must be completed, signed and stamped by your doctor and returned to the school with the appropriate medication.

Please ensure that when returning the Plans and Forms provided, that the school is given the colour copies, as this is a requirement. Medication needs to be in the original packaging with a label printed from the pharmacy with your child's name clearly on it.

If these documents and medications are not provided to the school, your child **cannot** attend school or excursions and medication **cannot** be administered to your child.

OUTDOOR EDUCATION

We offer an outdoor education program from Prep to Year 6. Prep to Year 3 students enjoy an extended fun day, while our Year 4-6 students experience a two-day, one-night camp adventure.

TAKE-AWAY FOOD

Please be aware that take away food such as McDonalds, KFC or Hungry Jacks are not acceptable for lunch at Lumen Christi.

SCHOOL EXPECTATIONS

Expectations are set to ensure the safety of everyone and that the rights of all are respected. Staff and students revisit our school expectations regularly throughout the year. We ask you to discuss these expectations at home with your children.

1. **Be Safe**
2. **Be Respectful**
3. **Be Responsible**



POSITIVE BEHAVIOURS FOR LEARNING

Lumen Christi is a Positive Behaviours for Learning (PBL) school. PBL is a school-wide framework designed to create a positive and respectful learning environment. It emphasises teaching, reinforcing, and celebrating positive behaviors to ensure all students feel safe, supported, and ready to succeed.

BEHAVIOUR MANAGEMENT

Step 1: Reminder:

- Staff provide a calm verbal reminder of the expected behavior.

Step 2: Relearn the Expectation

- Staff reteach and practice the expected behavior to ensure the student understands.

Step 3: Logical Consequence

- A consequence directly related to the behavior is applied (e.g., loss of privilege or moved to another classroom).

Step 4: Behaviour Reflection Sheet

- The student completes a behaviour reflection sheet to think about their behavior and how they can improve.

Step 5: Exit to Principal/Deputy Principal

- If the behavior persists, the student is referred to the Principal or Deputy Principal to complete the reflection process.

Major Behaviour Incidents

In cases of serious misconduct, students will be immediately referred to the Principal or Deputy Principal. This applies to behaviors such as:

- Wilfully harming another student.
- Wilfully damaging property.
- Behaviors that pose a danger to self/others.

This process helps ensure the safety and wellbeing of all students while supporting individual growth and learning.

REPORTING TO PARENTS

Throughout the year, there are multiple opportunities to discuss your child's progress with their teacher. In Term 1, we begin with Learning Conversations, where you can share insights about your child. This is followed by a written report and a second Learning Conversation in Term 2, which includes you, your child, and their teacher. In Term 4, you will receive another written report. You are always welcome to reach out to your child's teacher at any time during the year to schedule an appointment.

Reporting Procedures:

- Written reports for each child are available through the family portal at the end of each semester (June & December).
- Student work samples are shared via the SeeSaw App.
- Parent/Teacher/Student three-way conversations are held in January and June.
 - Thursday January 29, 2026 (Year 1 - 6: 8.30am - 6.00pm) (Prep: 2.00pm - 6.00pm and Wednesday 4 February 8.30am - 1.00pm)
 - Monday, June 22, 2026 (8.30am - 7.00pm)

RAISING CONCERNS

If you have concerns or queries throughout the year, contact your child's class teacher via the office email (office@lcpointcook.catholic.edu.au) and make a time to meet.

Please appreciate that staff have many pre-arranged meetings after teaching time therefore we ask you to make an agreed appointment time with your child's class teacher.

Please remember if you have concerns about another child's behaviour towards your child. **Do not approach this child.** See your child's class teacher.

WORKING WITH CHILDREN CHECKS FOR VOLUNTEERS

A Working With Children Check is required for all volunteers who assist the school with Outdoor Education Program, Sports Days, Inter-school Sports, Classroom Helper Programs, Canteen Helpers and Excursions. Parents volunteering to help with school activities can apply for a Working with Children Check for free.

Applications can be made online at: <http://www.workingwithchildren.vic.gov.au>

TOYS AT SCHOOL

To help keep our school environment safe, fair, and focused on learning, students are asked **not to bring toys, sports equipment, or trading cards from home.** These items can cause distractions, disagreements, or become lost or broken during the day. The school provides a range of equipment for students to use during playtimes, ensuring everyone has equal access.

School-approved learning tools, such as fidgets or sensory objects, may be used by students when needed. These items can be helpful for focus and regulation, but their use should first be discussed and approved by the Student Engagement Team to make sure they best support your child's learning.

MIXED-AGE PLAY

At our school, students are supported to play and build friendships with children from different year levels during break times. We believe that mixed-age play helps students develop important social skills, confidence, and a sense of belonging within the whole school community. The passive play spaces and other shared areas are open for all students to enjoy together.

However specific sports such as soccer, basketball, cricket, netball and football, etc are set aside for students to play with others from their own year level. This helps ensure games are fair, safe, and well-organised for everyone.

CURRICULUM

At Lumen Christi Catholic Primary School, our goal is to create a supportive learning environment where children are encouraged to reach their full potential and take responsibility for their own learning. Our comprehensive educational program, based on the Victorian Curriculum, is designed to meet the individual needs of each student. We are committed to nurturing every child's spiritual, intellectual, emotional, physical, social, and creative development.

In partnership with families, students and staff, we work together to achieve excellence in teaching and learning, fostering each student's unique potential within a vibrant and caring school community.

We strive to cultivate a positive learning atmosphere that encourages:

- A love of learning
- Confidence and resilience
- Risk-taking and problem-solving
- Self-reflection and goal-setting
- Development of personal initiative and essential life skills

TRAFFIC SAFETY

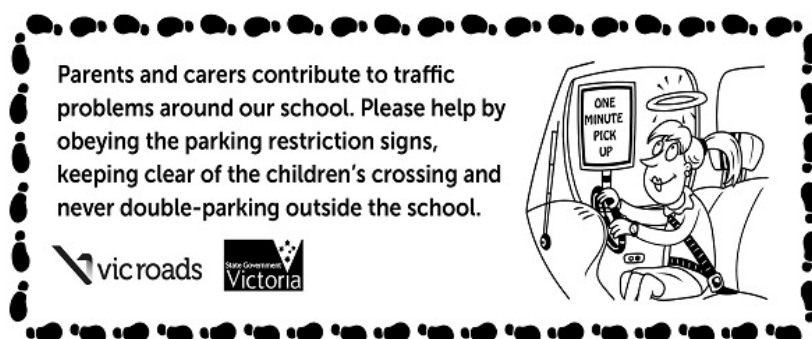
To help keep our children safe, it's important for drivers to:

- Watch out for pedestrians and be aware that young children can be unpredictable and difficult to see
- Give cyclists plenty of space
- Slow down in school speed zones during school times
- Be extra cautious around schools
- Slow down during school times and help keep our children safe

School speed zones are reduced-speed areas that operate near schools. They're designed to keep children safe by lowering the speed limit at peak times when children are travelling to and from school. Please drive safely as no one wants any of our children to end up in hospital or worse because we weren't being as careful as we should be around a school setting.

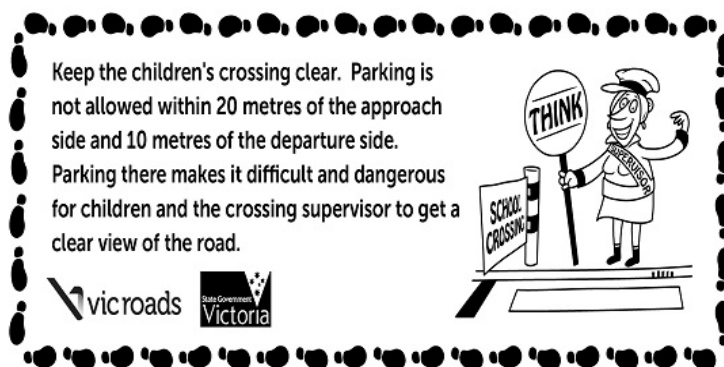
Drop Off Zone

Adults are not to exit the car to collect bags from the boot. It is a drop off zone. You drive though, drop off / pick up and continue. There is no need to rush. Accidents can be avoided if we all take our time and care.



Crossing Safety

Children under 10 are encouraged to hold an adult's hand while crossing the road. Thank you for respecting our crossing supervisors and following their instructions at all times.



Other Important Road Rules to Remember

No U-turns. Do not make U-Turns in school zones. They are dangerous and put children and other road users at risk. Please obey the speed limit - it is a 40 km/h maximum in a school zone



CANTEEN

Our school canteen operates on Mondays, Wednesdays and Fridays with a paid manager and staff.

Lunches are pre-ordered via the CDFpay App. All orders must be placed online. Online ordering closes each morning at 8.15am. There is an option for a late order (Toasted sandwich or Noodles only) on a Canteen day in two time slots: 8.30am - 10.30am and 11.30am - 1.30pm.

Children may still bring cash to use at the canteen service window during the second break (1.45pm - 2.15pm).

HOLY TRINITY PARISH

Children and their families are encouraged to demonstrate their Catholic faith by participating in the life of the Holy Trinity Catholic Community.

Mass times at **Queen of Peace Church** are as follows:

Saturday: 9:15 am and 6:00 pm

Sunday: 8:00 am and 11:00 am

Mass/Liturgy times at **St. Martin De Porres Church** is as follows:

Sunday: 10:00 am

Mass/Liturgy time at **Stella Maris** is as follows:

Sunday: 9:00 am

Mass/Liturgy time at **Lumen Christi Catholic Primary School**

Thursday: 9:15 am

HOLY TRINITY PARISH OFFICE (Located at Queen of Peace) Telephone: 9369 6877

SACRAMENTS 2026

Sacrament of Reconciliation: Thursday, October 22, 2026 @ 10am (Lumen Christi)

Sacrament of Eucharist: Saturday 23rd May, 2026 at 2pm (Queen of Peace)

Sacrament of Confirmation: Thursday August 20th, 2026 at 6pm (Emmanuel College Gym)

Family Sacrament information evening for all year 3, 4 & 6 families: *To be confirmed*

AUSTRALIAN VALUES AND DEMOCRATIC PRINCIPLES

The staff at Lumen Christi Catholic Primary School, Point Cook, are dedicated to delivering a comprehensive and inclusive curriculum that nurtures the complete development of every child. At the

core of our Catholic school is a deep commitment to the full flourishing of each student—spiritually, physically, cognitively, emotionally, and socially.

As part of this holistic approach, we strive to empower our students to develop independent, critical thinking and sound judgment, enabling them to make informed decisions that will shape their educational journey and their lives.

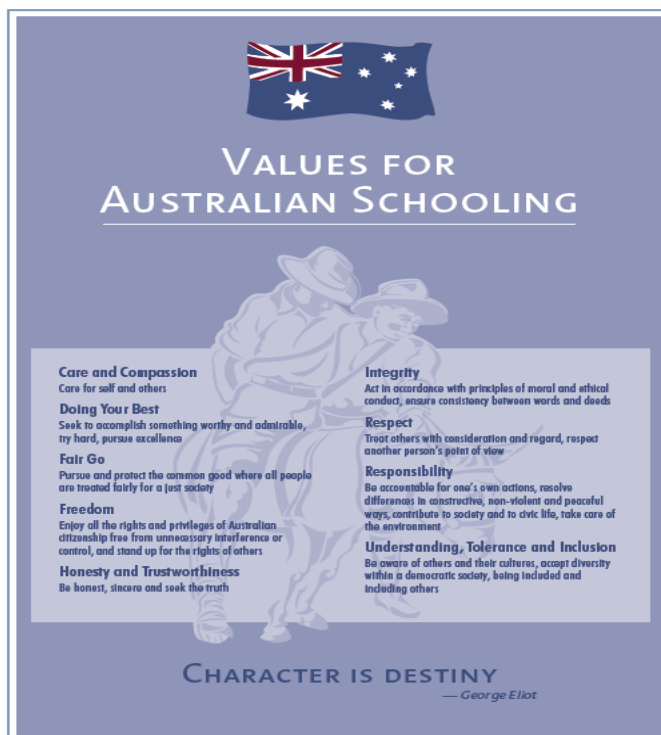
As respectful educators, we are committed to providing learning experiences that are meaningful, contemporary, and relevant. These experiences are tailored to each student’s individual abilities, developmental stage, and the context of life in modern Australian society. The process of making meaning—a lifelong endeavor—lies at the heart of our curriculum. We aim to engage our learners in authentic experiences that foster exploration, analysis, questioning, and thoughtful judgment.

At Lumen Christi we are committed to the *Australian Democratic Principles* of:

- Elected Government
- The Rule of Law
- Equal Rights for all before the Law
- Freedom of Religion
- Freedom of Speech and Association
- The Values of Openness and Tolerance.

We are committed to the nine *Values for Australian Schooling* (National Framework for Values Education in Australian Schools):

- Care and Compassion
- Integrity
- Doing your best
- Respect
- Fair go
- Responsibility
- Freedom
- Understanding, Tolerance & Inclusion
- Honesty & Trustworthiness



Our Vision for Catholic Education is clearly articulated in and through such documentation as:

- *Vision for Instruction Flourishing Learners position statement (MACS)*
- *The Religious Education Framework*
- *The Victorian Curriculum*



Catholic school communities place the highest priority on the care, wellbeing and protection of children and young people. Founded in Christ and sustained by faith, Catholic schools seek to fulfil their mission of enabling each student to come into the fullness of their own humanity. This includes paying attention to the inherent dignity of children and young people, and their fundamental right to be respected, nurtured and safeguarded by all. Catholic education has done much to strengthen its wellbeing and protection environment and remains committed to continuous improvement and review of its policies, procedures and practices.

Supporting an absolute commitment to child safety, Melbourne Archdiocese of Catholic Schools Ltd has a dedicated Wellbeing & Community Partnerships Unit and a Professional Conduct, Ethics and Investigations Unit. We continue to work closely with the Victorian Registration and Qualifications Authority (VRQA), the Department of Education and Training, and the Department of Families, Fairness and Housing (DFFH) to improve child protection through the promotion and implementation of the Victorian compulsory minimum Child Safe Standards and other relevant legislative obligations emanating from recommendations associated with the Royal Commission into Institutional Responses to Child Sexual Abuse and Victorian Parliamentary Inquiry into the Handling of Child Abuse by Religious and Other Organisations which culminated in the report titled *Betrayal of Trust*; Mandatory reporting is a legal requirement under the *Children, Youth and Families Act 2005 (Vic.)* to protect children from harm relating to physical injury and sexual abuse and is non-negotiable in our schools.

Lumen Christi Catholic Primary School is committed to providing a safe and nurturing culture for all our young children.

1. Upholding the primacy of the safety and wellbeing of our students:

At all times, the ongoing safety and wellbeing of all our children is the primary focus of care and decision-making, with particular attention paid to the cultural safety of Aboriginal children and children from culturally and/or linguistically diverse backgrounds, as well as the safety of children with a disability. To create and maintain a safe and nurturing culture, Lumen Christi actively and

continually develops and reviews all policies, processes and practices, informed by emerging thinking and evidence.

2. Empowering families, children and staff to have a voice and raise concerns:

Lumen Christi Catholic Primary School, in partnership with families, endeavours to ensure that our children are engaged and active participants in decision making processes, particularly those that have an impact on their safety. This means that the views of staff, children and families are taken seriously and their concerns are addressed in a just and timely manner. Our children are also provided with the necessary skills and knowledge to understand and maintain their personal safety and wellbeing.

3. Implementing rigorous risk-management and employment practices:

Lumen Christi endeavours at all times to systematically and continuously identify and assess risks to child safety and reduce all potential sources of harm. Effective risk management is embedded into our daily school life through effective, transparent, respectful and well-understood policies, procedures and practices. Lumen Christi employs qualified, competent and professional staff who are formed and challenged to maintain the safety and wellbeing of all our students. The high-quality of staff appointments are upheld through rigorous employment and staff review processes and practices.

Lumen Christi Catholic Primary School is a Melbourne Archdiocese Catholic School and is kept abreast of current legislation to meet its legislative duties to protect the safety and wellbeing of children in its care, including the Victorian Child Safe Standards [Vic Govt 2016], mandatory reporting, grooming, failure to disclose and failure to protect requirements.

The Victorian Child Safe Standards

Standard 1	Organisations establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued
Standard 2	Child safety and wellbeing is embedded in organisational leadership, governance and culture
Standard 3	Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.
Standard 4	Families and communities are informed and involved in promoting child safety and wellbeing
Standard 5	Equity is upheld and diverse needs respected in policy and practice.
Standard 6	People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.
Standard 7	Processes for complaints and concerns are child-focused.

Standard 8	Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.
Standard 9	Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.
Standard 10	Implementation of the Child Safe Standards is regularly reviewed and improved.
Standard 11	Policies and procedures document how the organisation is safe for children and young people.

*****Please note that upon enrollment all families must sign the MACS/Lumen Christi Primary School Child Safety Code of Conduct**

SIGNIFICANT DATES FOR 2026

Term 1

Tuesday January 27	Staff Professional Learning (No children)
Wednesday January 28	Staff Professional Learning (No children)
Thursday January 29	Prep First Day (8.30am - 12.30pm) Getting to Know You Conversations (Prep 2pm - 6pm)
Friday January 30	All Students at school 8.45am - 3.15pm
Wednesday February 4	No school for Preps Getting to Know You Conversations for Preps 8.30am - 1pm
Wednesday February 11	No school for Preps - Prep Testing
Thursday February 12	Beginning of Year Mass at 9.15am (whole school)
Wednesday February 18	No school for Preps - Prep Testing Ash Wednesday (Lent begins) whole school Liturgy at 2.15pm
Wednesday February 25	No school for Preps - Prep Testing
Monday March 2	School Photo Day
Monday March 9	Labour Day Holiday (No School)
Monday March 16	Catholic Education Week (16th - 20th March)
Wednesday March 18	Open Classrooms & Family Picnic 4.45pm - 6.30pm
Thursday April 2	Easter Passion Play at 9.15am Easter Raffle drawn at 12.30pm End of Term 1 (Children finish at 1.00pm)

Term 2

Monday April 20	Prep - 6 Commence Term 2 (Arrive 8.30am - Finish 3.15pm)
Monday April 27	School Closure Day (Staff PD - Literacy)
Thursday May 7	Mother's Day Mass and Morning Tea for Preps (9.15am)
Monday June 8	King's Birthday Holiday (No School)
Monday, June 22	P-6 Learning Conversations 8.30am - 7.00pm (no students at school)
Friday June 26	End of Term 2 (Children finish at 1.00pm)

Term 3

Monday July 13	Prep - 6 Commence Term 3 (Arrive 8.30am - Finish 3.15pm)
Monday July 27	School Closure Day (Staff PD - Faith Development)
Thursday August 6	School Feast Day Mass 9.15am and School Celebrations
Monday August 24	Book Week Celebrations and Parade at 9.15am
Friday September 18	Footy Fun Day
	End of Term 3 (Children finish at 1.00pm)

Term 4

Monday October 5	Prep - 6 Commence Term 4 (Arrive 8.30am - Finish 3.15pm)
Monday November 2	Report Writing Day – School Closure **TO BE CONFIRMED
Tuesday November 3	Melbourne Cup Day Holiday (No School)
Wednesday December 2	School Carols **TO BE CONFIRMED
Wednesday December 9	2027 Orientation Day (9.15am - 11.00am)
Thursday December 10	End of Year Mass 9.15am
Thursday December 17	End of Term 4 (Children finish at 1pm)**TO BE CONFIRMED